

Roxboro Housing Authority

Maintenance Charge List

| Items of Common Occurrences | Charges |
|---|-------------------------------------|
| Paint one room | \$75.00 |
| Doping walls and patching holes in wall | 65.00 |
| Clean and wax floors - 1 bedroom | 35.00 |
| 2 bedrooms | 45.00 |
| 3 bedrooms | 55.00 |
| Clean gas range | 25.00 |
| Grease Pan 1 inch | 9.00 |
| 2 inch | 10.00 |
| Repairs to range | 30.00 per hour - plus cost of parts |
| Clean refrigerator | 25.00 |
| Repairs to refrigerator | 30.00 per hour - plus cost of parts |
| Heating equipment repairs | 30.00 per hour - plus cost of parts |
| Unstop kitchen sink, bathroom sink or bathtub drain | 25.00 |
| Unstop commode (with reel) | 25.00 |
| Unstop commode (with chemicals) | 20.00 |
| Remove Commode to unstop | 30.00 per hour - plus cost of parts |
| Repair or replacement of commode or tank | 95.00 plus labor |
| Replace commode seat | 20.00 |
| Replace medicine cabinet | 40.00 |
| Replacement or repair of other bathroom fixtures | 30.00 per hour - plus cost of parts |
| Change door locks | 60.00 - set of 2; 120.00 set of 4 |
| Unlock doors 8am-5pm | 15.00 |
| After 5pm and weekends | 30.00 |
| Replacement of lost keys | 10.00 |
| Replacement of mailbox keys | 5.00 |
| Replacement of passage locks | 25.00 |
| Install new interior doors | 85.00 |
| Install new exterior Doors | 375.00 |
| Repair damaged doors | 60.00 plus cost of labor |
| Repair of screen doors or replacement of wire | Cost plus labor |
| Repair window screens | 12.00 |
| Repair entire screen doors | 250.00 |
| Replace window screens | 20.00 each plus labor |
| Replace window glass 21 ½ x 44 ½ | 25.00 plus labor |
| 37 ½ x 45 | 25.00 plus labor |
| Replace door glass 8 ¾ x 31 ¾ | Cost plus parts |

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|--|-------------|---------------------------|
| Replace door glass | 8 ¾ x 21 ¾ | Cost plus parts |
| | 21 x 33 1/8 | Cost plus parts |
| | 28 x 32 | Cost plus parts |
| Replacement of light fixtures or globes | | 15.00 plus parts |
| Replace light switch, receptacle or cover | | 15.00 plus parts |
| Install mailboxes | | 20.00 |
| Replace clothesline | | 15.00 |
| Install New Curtain Rods | | 10.00 plus cost of rods |
| Lawns (each mowing) | | 50.00 |
| Clean up around unit | | 35.00 |
| Repairing lawns (damaged by automobiles in yard) | | 45.00 & up |
| Haul off trash | | 30.00 |
| Down Spout | | 30.00 per hour plus parts |
| Missing battery in Smoke Detector | | 25.00 |
| Replacement of Smoke Detector | | 50.00 |
| Blinds | | 30.00 |
| Replace or repair gutter | | 30.00 per hour plus parts |

These charges apply to Section 4 of tenant's lease.

Other items of work completed by RHA Maintenance staff or contractor(s) not specifically listed will be cost of material plus labor.

All labor charges are based on \$25.00 per hour which includes one-man labor and truck.

Tenants shall notify Management promptly of known needs for repairs and of known unsafe conditions in the common areas and grounds which may lead to damage or injury in order that the office can prepare a work order. If the inspector finds problems at your apartment and you have not reported to the office, this will be considered a violation of your lease (Section 15)

Please call the RHA Main Office at (336) 599-8616, if you have questions.